



Erasmus Charter for Higher Education 2014-2020

Application Form Call: 2014

Note: The data of this application form will be used by the European Commission/ Executive Agency EACEA and National Agencies for evaluation and monitoring

Program	The 2014-2020 EU programme for education, training, youth and sport proposed by the European Commission on 23 November 2011 (hereafter the Programme)*
Action	Erasmus Charter for Higher Education
Call	2014
Deadline for Submission (dd-mm-yyyy)	15/05/2013 12:00 midday Brussels time.
Application language	EN
Correspondence Language	EN

240105-LA-1-2014-1-ES-E4AKA1-ECHE-1

Applicant's previous EUC number (if applicable):

240105-IC-1-2007-1-ES-ERASMUS-EUC-1

Erasmus Policy Statement (Overall Strategy) section D of this application form - original language (official EU languages): EN

If the original language is not English, French or German, the Erasmus Policy Statement (EPS) should also be provided in one of those three languages.

Erasmus Policy Statement translation language (if applicable): -

Acknowledgement of receipt

After submission, applicants are invited to consult the website of the Education, Audiovisual & Culture Executive Agency - EACEA to check successful receipt of their Erasmus Charter for Higher Education (ECHE) application. If by the second week after the deadline, the application has not been listed on the website, the applicant should contact the EACEA (e-mail: EACEA-ECHE@ec.europa.eu).

* COM(2011) 788 (<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=COM:2011:0788:FIN:EN:PDF>)

Applicant Organisation

A.1. Applicant Organisation

PIC, if available. Cf. Application manual	0
Full legal name (official name in latin characters)	I.E.S. ATAULFO ARGENTA
Full legal name (English name)	INSTITUTION OF SECONDARY EDUCATION / COLLEGE I.E.S. ATAULFO ARGENTA
Acronym	
Erasmus code (e.g. F PARIS33) - if available	E SANTAND12
Address (Nº, street, avenue, etc.)	C/ MENÉNDEZ PELAYO 4
Country	España
Region	CANTABRIA
Post code	39700
City	CASTRO-URDIALES
Website	http://portaleducativo.educantabria.es/web/ies-ataulfo-argenta

A.2. Legal Representative

Title	Teacher
Gender	Male
First Name	ANGEL
Family Name	GIL REDONDO
Position	Director
E-mail	IES.ATAULFO.ARGENTA@EDUCANTABRIA.ES
Telephone (including country / area codes)	+ 00/34/942860637
Address (nº, street, avenue, etc)	C/ MENÉNDEZ PELAYO 4
Country	ES, España
Post code	39700
City	CASTRO-URDIALES

A.3. Coordinator

Title	Teacher
Gender	Male
First Name	IGNACIO

Family Name	FONTECHA HERNÁNDEZ
Department	COMPUTER STUDIES DEPARTMENT
Position	Vocational Training Tutor
E-mail	ATAULFOARGENTA.INFORMATICA@YAHOO.ES
Telephone (including country / area codes)	+ 00/34/942860637
Address (n°, street, avenue, etc)	C/ MENÉNDEZ PELAYO 4
Country	ES, España
Post code	39700
City	CASTRO-URDIALES

The purpose of these statistics is to put into context the actions and strategies the institution is asked to present in the following sections.

For the academic year 2012-2013:

Total number of students enrolled in all degree programmes offered by your institution (data from official HEI register)

Short cycle:	39.0
1st Cycle:	0.0
2nd Cycle:	0.0
3rd Cycle:	0.0

Number of staff (Equivalent full-time)

Teaching:	9.0
Administrative:	2.0

Number of degree courses on offer

Short cycle:	1.0
1st Cycle:	0.0
2nd Cycle:	0.0
3rd Cycle:	0.0

STUDENTS (academic year 2011-2012)

1. Credit Mobility for Students (all types of mobility programmes for periods between 2 and 12 months)

Number of outgoing study mobility students (Erasmus and/or others): to participating countries	0.0
Number of outgoing study mobility students (Erasmus and/or others): to non-participating countries	0.0
Number of traineeship (work placement) mobility students (Erasmus and/or others): to participating countries	0.0
Number of traineeship (work placement) mobility students (Erasmus and/or others): to non-participating countries	0.0
Number of study mobility students (Erasmus and/or others): from participating countries	0.0
Number of study mobility students (Erasmus and/or others): from non-participating countries	0.0

2. International Degree Students (students enrolled for a full degree programme with foreign nationality or having completed a foreign previous degree)

Number of foreign students, if applicable: from Participating countries	0.0
Number of foreign students, if applicable: non-participating countries	0.0

3. If applicable, number of local (having the nationality of the country) and international students (of foreign nationality / with foreign previous degree) involved in double/multiple/joint degrees:

Number of Local students, involved in Double/multiple/joint degrees	0.0
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Number of international students, involved in double/multiple/joint degrees

0.0

ACADEMIC STAFF (academic year 2011-2012)

All types of Erasmus staff mobility (for periods between 2 days and 2 months) for teaching and training purposes

Number of outgoing academic staff to participating countries

0.0

Number of incoming academic staff from participating countries

0.0

COOPERATION (academic year 2012-2013)

HEI AGREEMENTS IN EDUCATION AND RESEARCH valid in 2012/2013: European and International HEI Agreements / Consortia / Networks

Number of Erasmus interinstitutional agreements:

0.0

Number of other cooperation agreements (e.g. Memorandum of Understanding) with HEIs from participating countries

0.0

Number of other cooperation agreements (e.g. Memorandum of Understanding) with HEIs from non-participating countries

0.0

Total number of consortium agreements for double/multiple/joint degrees:

0.0

Of these, percentage of the consortium involving non-participating countries

0.0

European and International Education and Training Projects with contracts running in 2012-2013 (e.g.: Lifelong Learning Programme, Erasmus Mundus or Tempus)

Number of projects as coordinator:

0.0

Number of projects as partner:

0.0

Equivalent full-time administrative staff engaged in the HEI's European and International Offices working for the Programme (2012-2013)

Number of staff at the central level:

0.0

Number of staff at the Faculty/School/Department Level:

0.0

C1. General Organisation

Please describe the structure at your institution for the implementation and organisation of European and international mobility (division of tasks, operational and communication methods). (max. 1000 characters)

Please provide the direct web link with the contact details of the international office (or equivalent) in your institution dealing with the implementation and organisation of European and international mobility:

This HEI is a public institution which belongs to Cantabria's Government. It participates in the project "Educantabria Mobility Training in Europe" which is coordinated by Cantabria's Government and promotes that Advanced Vocational Training students develop the Working Training module in workplaces placed in Europe through the Erasmus programme.

The second course tutor of Advanced Vocational Training is the only person who manages with all the topics related to Erasmus programme so the operational and communication methods resume to report to the HEI's legal representative and students involved in the programme and to accomplish the rules and procedures stated by Cantabria's Government.

There is no specific international office in this HEI, but Cantabria's Government has a site where the Erasmus programme for Advanced Vocational Training students is explained:

http://www.educantabria.es/formacion_profesional/formacion_profesional/programas-europeos/programas

C2. Fundamental Principles

By applying for the Erasmus Charter for Higher Education my institution will:

Respect in full the principles of non-discrimination set out in the Programme and ensure equal access and opportunities to mobile participants from all backgrounds.

Ensure full recognition for satisfactorily completed activities of study mobility and, where possible, traineeships in terms of credits awarded (ECTS or compatible system.). Ensure the inclusion of satisfactorily completed study and/or traineeship mobility activities in the final record of student achievements (Diploma Supplement or equivalent).

Please explain the academic credit system and the methodology used to allocate credits to the different course units followed by your students abroad. (max. 1000 characters)

In addition, please provide the direct web link where the methodology is explained:

The only Advanced Vocational Training that this HEI impart is Web Application Development which is ruled by these two regulations:

<http://www.boe.es/boe/dias/2010/06/12/pdfs/BOE-A-2010-9269.pdf>

http://www.educantabria.es/docs/info_institucional/etapas_educativas/fp/julio2011/DesarrolloWeb.pdf?phpMyAdmin=DxoCAdBlc%2CANuNlKvc-WZcMiFvc

The academic system and methodology to take into account for students who develop the Working Training module abroad within the Erasmus programme, consist on the validation of the module as if it had been developed in a Spanish company or institution.

Once again, this can be checked in this site:

http://www.educantabria.es/formacion_profesional/formacion_profesional/programas-europeos/programas

Charge no fees, in the case of credit mobility, to incoming mobile students for tuition, registration, examinations or access to laboratory and library facilities.

C3. When Participating in Mobility Activities - Before mobility

Publish and regularly update the course catalogue on the website of the Institution well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.

Provide guidance to incoming mobile participants in finding accommodation.

Please explain if all courses taught at your institution are described in the Course Catalogue and in which languages. (max. 500 characters)

In addition, please provide the direct web link to your Course Catalogue:

At this moment our web is under construction, and we are considering to show our Course Catalogue in Spanish and English language.

Carry out mobility only within the framework of prior agreements between institutions. These agreements establish the respective roles and responsibilities of the different parties, as well as their commitment to shared quality criteria in the selection, preparation, reception and integration of mobile participants.

Please describe the institutional procedure for the approval and monitoring of inter-institutional agreements for study and teaching mobility and/or learning agreements in case of traineeships (work placements). (max. 1000 characters)

The procedure related to Working Training module is:

1. The second course students of the Advanced Vocational Training who are interested in Erasmus programme apply for it (and for the scholarship).
2. Cantabria's Government decides who are the selected students according to a public criteria.
3. In case an student is selected, the Cantabria's Government manages the Working Training module of this student, usually with spanish teachers placed abroad and native companies and organizations.

At this moment we haven't subscribe any agreement of study or teaching mobility, but we are looking forward to doing it. The procedures will be negotiated with the other institutions and established in the subscribed agreements.

Ensure that outgoing mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.

Please describe your institution's language policy for preparing participants for mobility, e.g.: course providers within or outside the HEI. (max. 750 characters)

If possible, please provide the direct web link for your language policy:

To develop the Working Training module abroad, all the applicants must accredit a B1 level in the language of the country they apply for. If they can't they must attend to a course of the language. This course is managed by Cantabria's Government.

At this moment we haven't subscribe any agreement of study or teaching mobility, but we are looking forward to doing it. The language policy will be negotiated with the other institutions and established in the subscribed agreements.

Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the home and host institutions or enterprises and the mobile participants.

Provide assistance related to obtaining visas, when required, for incoming and outgoing mobile participants.

Provide assistance related to obtaining insurance, when required, for incoming and outgoing mobile participants.

C4. When Participating in Mobility Activities - During Mobility

Ensure equal academic treatment and services for home students and staff and incoming mobile participants.

Integrate incoming mobile participants into the Institution's everyday life.

Have in place appropriate mentoring and support arrangements for mobile participants.

Please describe mentoring and support arrangements for incoming mobile participants and outgoing students for study and traineeships. (max. 750 characters)

At this moment in time, the HEI doesn't deal arrangements with foreign HEI's but we wish to do it in the future.

We will adapt the formative program of the modules depending on the knowledge of the incoming student, without losing the minimal aims to obtaining inside his formation. Of course, this will be placed in the framework agreement between institutions.

There will be a teacher tutor, as well as, a group of students in the HEI, who will guide the incoming student at all time, so much in his academic as social integration. Moreover a Spanish course will be provided to all incoming students who desire it.

Provide appropriate linguistic support to incoming mobile participants.

Please describe your institution's language support for incoming students and staff with a minimum of 2-month mobility period. (max. 500 characters)

If possible, please provide the direct web link for your language policy:

At this moment we haven't subscribe any agreement for incoming students or staff, but we are looking forward to doing it. The language support for the incoming people will be negotiated with the other institution and established in the subscribed agreements.

C5. When Participating in Mobility Activities - After Mobility

Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile students.

Provide incoming mobile participants and their home institutions with transcripts containing a full, accurate and timely record of their achievements at the end of their mobility period.

Regarding the above two Charter principles, please describe the mechanisms your institution has in place to recognise mobility achievements for study and traineeships in enterprises. (max. 750 characters)

In addition, please provide the direct web link for this recognition procedure:

Students who participate in an Erasmus programme send to the HEI the developed tasks in their workplaces every 15 days. Any problem will be reported too. When the Working Training module has finished, the company or institution where the students have been placed must fill a document with the achievements of every student.

At this moment we haven't subscribe any agreement of study mobility, but we are looking forward to doing it. The mechanisms to recognise mobility achievements will be negotiated with the other institution and established in the subscribed agreements.

Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.

Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

Please describe your institution's measures to support, to promote and to recognise staff mobility. (max. 750 characters)

At this moment we haven't subscribe any agreement of teaching mobility, but we are looking forward to doing it. The measures to support, to promote and to recognise staff mobility will be negotiated with the other institution and established in the subscribed agreements.

C6. When Participating in European and International Cooperation Projects

Ensure that cooperation leads to sustainable and balanced outcomes for all partners.

Provide relevant support to staff and students participating in these activities.

Please describe your institutional measures to support, promote and recognise the participation of your own institution's staff and students in European and international cooperation projects under the Programme. (max. 750 characters)

The measures to support, promote and recognise the participation of the HEI's staff and students in European and international cooperation projects will suit to the features, nature and timing of the projects.

Exploit the results of the projects in a way that will maximise their impact on individuals and participating institutions and encourage peer learning with the wider academic community.

C7. For the Purposes of Visibility

Display the Charter and the related Erasmus Policy Statement prominently on the Institution's website.

Promote consistently activities supported by the Programme, along with their results.

Erasmus Policy Statement (Overall Strategy)

D. Erasmus Policy Statement (Overall Strategy)

The Institution agrees to publish this overall strategy (all three parts) on its website within one month after the signature of the Erasmus Charter for Higher Education by the European Commission.

Please describe your institution's international (EU and non-EU) strategy. In your description please explain a) how you choose your partners, b) in which geographical area(s) and c) the most important objectives and target groups of your mobility activities (with regard to staff and students in first, second and third cycles, including study and training, and short cycles). If applicable, also explain how your institution participates in the development of double/multiple/joint degrees. (max. 5000 characters)

Original language [EN]

We will choose our partners according to these points: Similar purposes, education in English or Spanish and HIEs with Vocational Training education. We will choose our partners in geographical areas where English or Spanish languages are spoken. Our most important objectives are for our staff and students to have a positive experience in their academic and personal training, as well as an important improvement in their foreign language skills, moreover the participation of our students of our short cycle Web Application Development in Working Training module.

If applicable, please describe your institution's strategy for the organisation and implementation of international (EU and non-EU) cooperation projects in teaching and training in relation to projects implemented under the Programme. (max. 2000 characters)

Original language [EN]

We haven't defined any strategy in this area because we haven't ever participated in any of these projects. In the future we will discuss about it and we will decide which will be the strategy to follow .
Anyway, it seems reasonable to think that we will involve in projects related to the following areas:

1. Web application development products, techniques, languages, platforms or standards
2. Educational innovation techniques and methodologies

Please explain the expected impact of your participation in the Programme on the modernisation of your institution (for each of the 5 priorities of the Modernisation Agenda*) in terms of the policy objectives you intend to achieve. (max. 3000 characters)

Original language [EN]

We are thinking about increasing our involving in these programmes to get the following achievements in the modernisation of this HEI:

1. Contact with other HEI's abroad.
2. Improve the teaching quality by participating in European and international cooperation projects.
3. Increase the amount of involved teachers and students in mobility.
4. Join the teachers as well as the students in I+D and knowledge groups.
5. Audit and analyze the achievements, reinforce strengths and improve items to be emphasized

* COM (2011) 567 (<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=COM:2011:0567:FIN:EN:PDF>)

E

Endorsement of the application

I, the undersigned, legal representative of the applicant institution,

certify that the information contained in this application is complete and correct to the best of my knowledge. All Programme activities will be implemented on the basis of written agreements with the relevant authorities of the partner institutions;

agree to the content of the Erasmus Charter for Higher Education (ECHE) application outlined above and commit my institution to respect and observe these obligations;

agree to the publication of the Erasmus Policy Statement by the European Commission

Place: Castro-Urdiales Name: Angel Gil Redondo Date (dd/mm/yyyy): 13/05/2001

I have read and accept the Privacy statement

Original signature of the legal representative of the Institution (as identified in section A.2 above)

Original stamp or seal of the Institution